

Decorated Apparel Specialist

AP Design



APDesignPro.com

AP Design is a marketing company that specializes in signs, decorated apparel, vehicle wraps, promotional items and awards. We produce high quality branded solutions for customers throughout southwest MN including businesses, schools, athletic and community groups, and individuals. Headquartered at 501 South Highway 23 in Marshall, MN, the AP Design facility includes a showroom and production facility. The company is in its 34th year of business, and under new ownership. Every day at AP Design is fun and rewarding!

Duties Include:

- Setting up items for embroidery
- Use embroidery software to create and modify designs.
- Properly setup embroidery machine for each job.
- Finishing items after embroidery
- Packaging finished items
- Checking in supplier product orders and sorting product
- Basic embroidery machine maintenance
- Keep embroidery area clean and organized.
- Order entry and order processing on our order management software.
- Other duties as assigned.

Required Skills:

- Attention to detail required.
- Excellent proofreading skills.
- Must be creative and have ability to learn new skills quickly.
- Must be able to read, understand and follow detailed instructions
- Must be able to work independently on most projects.
- Understanding of Corel Draw, Adobe Illustrator, Microsoft Word, Microsoft Excel desired.
- Ability to learn our company's embroidery software program.
- Must be able to work efficiently and accurately.
- Experience preferred but not required.
- High School diploma or equivalent.
- Graphic Arts education and/or experience beneficial.
- Must be able to work well with the public.
- Must be able to lift up to 50 lbs.

Benefits:

- Health Insurance
- Vacation Pay
- Personal Day Pay
- Flexible work schedule options
- Employee discounts
- Wage based on experience.

Send resume to: Nick Schwarz | nick@apdesignpro.com